**ROKEBY SCHOOL**

**JOB SPECIFICATION**

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| **Sports Teacher** |

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| **Role outline:** |
| Rokeby has a strong reputation for sport and we try to ensure that all our boys develop a positive attitude to sport, regardless of their ability, and develop their skills. The Sports Teacher will be a leader in this field as well as being an exemplary sportsman with competency in major sports, to include at least one of rugby and cricket or athletics. |

| **Key responsibilities:** |
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| The Sports Teacher will:   * deliver high quality Games lessons across the whole school (Reception–Year 8); * take coaching sessions for school squads, both within and beyond the normal school day, offering meaningful opportunities to as many children as possible whilst creating competitive and successful representative teams; * play a full and active role in the extra-curricular sporting programme, including at weekends; * develop skills and qualifications via CPD to enhance both personal progression and school development; * promote developments within sport and identify and report any associated staff development requirements to the Director of Sport & Activities; * promote a positive ethos across sport at the school including respect, hard work, discipline and exceptional behaviour; * share responsibility for all aspects of Health and Safety with regard to sport, undertaking risk assessments as necessary and ensuring compliance with all relevant regulatory regimes; * assist with the organisation of high-profile school sporting events, such as sports days and invitational tournaments; * assist with the organisation, checking and maintenance of sports equipment throughout the school, highlighting repairs to be undertaken and, in liaison with the Director of Sport & Activities, ordering new equipment in line with the agreed budgets.   As a teacher you will:   * teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs; * maintain the positive ethos and core values of the school, both inside and outside the bounds of a lesson; * contribute to constructive team-building amongst teaching and non-teaching staff and parents; * implement agreed school policies and guidelines; * support initiatives decided by the Headmaster and staff; * plan appropriately to meet the needs of all pupils through differentiation of tasks; * be able to set clear targets, based on prior attainment, for pupils’ learning; * provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils; * keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning; * report to parents on the development, progress and attainment of pupils; * maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy; * participate in meetings which relate to the school's management, curriculum, administration or organisation; * communicate and cooperate with specialists from outside agencies if appropriate; * lead, organise and direct support staff within the classroom; * participate in the performance management system for the appraisal of your own performance, or that of other teachers. |
| Duties include the following:   * planning and preparing lessons * teaching all boys in the class, according to their educational needs * assessing, recording and reporting on the development, progress and attainment of the boys * promoting the good progress of all boys * providing guidance and advice to boys as appropriate * liaising with form tutors as appropriate over progress and behaviour of the boys * providing oral and written assessments and reports as required * talking to parents as necessary and participating in meetings arranged for parents * reviewing from time to time methods of teaching and schemes of work and discussing these informally or formally (through appraisal) as appropriate * participating in INSET training provided at school and being prepared to attend outside courses as advised by the Headmaster or Deputy Head * advising and co-operating with the Headmaster and Senior Management team on the preparation of courses of study, teaching materials and programmes and pastoral arrangements * maintaining good order and discipline among the boys at all times (whether on duty or not) * and safeguarding their health and safety both on school premises and when authorised to be in charge of them outside school * participating in all staff meetings as required * supervising for absent colleagues as required and, if necessary and practicable, to teach a class where a colleague is absent and suitable work has not been set. |
| **Line Management** |
| As set out in the line management schedule, revised annually |
| **Standards and Expectations** |
| A member of the teaching staff is expected to meet or exceed the school’s standards and expectations. |
| **Responsible to:** |
| Director of Sport |

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| **Jason R Peck**  **Headmaster** |
| **March 2023** |